

Risk Assessment for Covid Safe Event Days

Covid-19 is a viral illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe or fatal.

Updated: 01 April 2022

What are the hazards?	Who might be harmed?	Controls required / Covid Safe event procedures	Additional controls	Action by who?	Action by when?
Spread of Coronavirus	<ul style="list-style-type: none"> Staff Registrars* (see below) Visitors & guests Cleaners Contractors Drivers Vulnerable groups – Elderly, Pregnant guests or visitors, workers, those with existing underlying health conditions Anyone else who physically comes in contact with us 	<p>Hand Washing</p> <p>Hand washing facilities with soap and water in place.</p> <p>Stringent hand washing taking place. See hand washing guidance.</p> <p>https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/</p> <p>Drying of hands with disposable paper towels.</p> <p>https://www.nursingtimes.net/news/research-and-innovation/paper-towels-much-more-effective-at-removing-viruses-than-hand-dryers-17-04-2020/</p> <p>Staff are encouraged to protect their skin by applying emollient cream regularly.</p> <p>https://www.nhs.uk/conditions/emollients/</p> <p>Hand sanitisers in any area where washing facilities are not readily available.</p>	<p>Employees to be reminded to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels.</p> <p>Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace.</p> <p>Staff to be reminded that wearing of gloves is not a substitute for good hand washing.</p> <p>Encourage staff to report any problems and carry out skin checks as part of a skin surveillance programme to avoid occupational dermatitis.</p> <p>https://www.hse.gov.uk/skin/professional/health-surveillance.htm</p> <p>Posters, leaflets and other materials are available for display.</p>	All STH team	Ongoing

		<p>Cleaning</p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as doorbells, door handles, light switches, banister rails, key boxes, arrival areas using appropriate cleaning products and methods.</p> <p>https://gov.wales/providing-safer-toilets-public-use-coronavirus-html</p> <p>Wearing of PPE</p> <p>It is no longer a legal requirement for face coverings to be worn in hospitality venues.</p> <p>Where Risk Assessment identifies wearing of gloves as a requirement of the job, an adequate supply of these will be provided. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.</p> <p>For further info click link below:</p> <p>protective equipment</p> <p>Diagnosis of Covid-19</p>	<p>Toilet areas should be regularly monitored and disinfected including frequent disinfection of high-frequency touch points in bathrooms and toilet areas.</p> <p>Continual awareness checks will be carried out by the STH team to ensure that the necessary procedures are being followed.</p> <p>STH policy will be that it is down to each individual's choice as to whether they continue wearing a face covering while at work.</p> <p>All Housekeeping staff to be trained in correct and safe procedure of removal of gloves. Housekeeping staff are encouraged to continue to wear a face covering and / or visor in the course of their cleaning duties.</p> <p>All Bar staff are supplied with gloves for toilet checks and any cleaning duties required during this period.</p> <p>As with any illness, we discourage any employee coming to work and would ensure that our Sickness procedures are followed, as outlined in our Employee Handbook.</p> <p>In the same manner, we would encourage guests not to attend a wedding if they are Covid-19 positive to ensure the well-being of their family, friends and our staff.</p>	<p>Executive Housekeeper</p> <p>All STH team</p> <p>Executive Housekeeper</p> <p>Bar Manager</p> <p>All STH team</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
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